

**Meeting**  
**held remotely via Zoom**  
**on Monday 12<sup>th</sup> July 2021**  
**at 7.30pm**



## MINUTES

**Present:** Zoe Baggott, Tracey Clinton, Hannah Coleman (Minutes), Rachel Datlen, Tracy Pearce, Sarah Price and Darren Reynolds.

**Apologies:** Apologies had been received from Sharon Wakeman.

Hannah took the Chair.

**1. Minutes of the meeting held on 7<sup>th</sup> June 2021**

The minutes were agreed remotely.

**2. Matters arising**

- a) There would be two pages promoting the PTA in the Laconic newsletter to be sent out before the end of term. The new Year 7s would be included in the mailing and paper copies would be available for children coming to summer school. The information would be uploaded to the Cleobury Facebook page and thanks were given to Sarah and others who had submitted the information.

**3. Treasurer's Report**

- a) The bank balance stood at £4,094.84, including the latest Lottery donations.

**4. Feedback on events**

- a) The Year 11 Celebration Party to be held on 24<sup>th</sup> June had been cancelled due to the ongoing restrictions.

**5. Forthcoming events**

- a) It was agreed to go ahead with the second hand uniform sale and take up the kind offer of The Cleobury Wash House to both clean and provide space to sell it. There was a stock of uniform at school ready for collection, especially PE kit, however some would be retained as spares. The sale would be held over the first two weeks of the summer holidays to coincide with the school holiday clubs. The drop off point would be school until the end of term, then the Wash House. Donations would be asked for, with a minimum of £5.00 for blazers, and all proceeds would go to the PTA.

**ACTION** Darren to send a ParentMail plea for uniform.

- b) The arrangements for the Bike Show on 12<sup>th</sup> September 2021 were progressing well. Tracey had printed 20 posters and 100 flyers to be distributed. She was concentrating on contacting exhibitors, but records went back to 2012! There would be some postage

costs due to limited email contacts, but 120 exhibitors had provisionally replied yes, but no forms had yet been received. There were 18 due from Cleobury contacts, and Tracey and the other organisers were due to meet soon. It was hoped that everything should be back to normal by September apart from the continued LFT tests. Sharon had indicated that she would help take on the responsibility for the catering, and to check existing stock as much of it would be out of date now. Volunteers and staff would be sought nearer the time to help out on the day. It was agreed to ask for cake donations from Year 7s again. There would be a further meeting during the holidays for those taking on key roles.

- c) It was proposed to hold the quiz and drinks bar during the first half of the autumn term as an event for people to look forward to.

## **6. Lacon School Lottery**

- a) There were currently 89 tickets from 54 supporters, down from last month. To date, there had been 13 draws raising £473.20. With current ticket numbers, the projected annual income stood at £1,851. Reminders were sent out to those who had signed up but not bought the tickets yet. It would be promoted with new parents, and in the Cleobury Clarion.
- b) A Lottery Return form had to be signed and sent to Licensing at Shropshire Council. This was in hand.
- c) The Small Lottery Society required two members with a DBS less than 3 years old. As one had passed that date, it was agreed that Tracy would become the new named person, and Sarah would remain as the other.

**ACTION** Hannah to ask the Clarion to insert a page to promote the lottery.

**ACTION** Hannah and Tracey to sign and post the Lottery Return.

## **7. School Hall Project**

- a) Darren provided an update on the buildings and boiler works. Once completed, the balance from the CIF grants could be used towards the air conditioning in the hall as this came within the conditions of spending.
- b) The Crowdfunding page had raised about £9,000, 10% of what was needed for the project. This would be further promoted via the newsletter pages and in the autumn. Fundraising had been a real challenge over last 18 months so what had been raised was a good achievement.

## **8. AOB**

- a) There was no AOB.
- b) The next Bag2School was planned for Wednesday 10<sup>th</sup> November, just after half term. Items would be collected in black bin bags and a list of allowed items handed out.

## **9. Date and time of next meeting**

The next meeting was scheduled for Monday 20<sup>th</sup> September 2021 at 7.30pm in the Learning Resource Centre.

The meeting closed at 8.07pm.

Signed:

Date: