

**Minutes of the Lacon Childe PTA meeting  
Monday June 13<sup>th</sup> 2022 at Lacon Childe School**

**Attending:** Tracey Clinton, Sarah Price, Rachel Datlen (Chaired the meeting), Zoe Baggott, Sharon Wakeman, Jane Nicholson, Rachel Croxton-Broome, Nick Roff, Kristien Wood, Laura Brennan.

**1. Apologies:** Emma Hennessey, Tracy Pearce, Kara Guise

**2. Actions from previous meeting held on 25<sup>th</sup> April 2022**

- All actions had been completed.

**3. Progress on department funding requests**

- Rachel CB reported that the house banners, designed by students, were printed and ready to display in School. The PTA viewed these and all agreed they look fantastic. Larger versions may be produced and displayed in the Hall.
- More vouchers for house competitions will be issued at the celebration days for each year group at the end of the term so there will be some more spend then.
- Kris reported that the Architecture workshop was successful and the Commonwealth workshop is coming up next.
- Nick Roff said that the DT department had an issue with equipment reaching the end of its life and requested whether this could be considered as an early funding request so that new equipment could be bought before the end of term. The PTA requested that DT email them with a funding request that can be considered.  
**ACTION: DT department to email PTA with request for funding for new equipment.**
- Rachel CB suggested that she email departments this term so that they can consider their funding requests now in time for allocation of funds by the PTA in September.

**4. Treasurer's Report**

- Tracey Clinton reported that there was over £10,042 in the bank account, all agreed is a really healthy position.
- Tracey will investigate purchase of 2 card readers for the Bike Show, one for the catering and one for the entrance. As School is going cash free, it is also looking into getting card readers.
- As previously discussed, Gift Aid will be passed to a new Treasurer at the AGM.
- Rachel CB asked the PTA what the position was on the School Hall project. PTA explained that Darren had suggested at a meeting last year that we re-direct Hall fundraising to departmental funding requests instead as several elements of the Hall project could be funded through large capital grants that the school had secured. The PTA confirmed that they had donated £6,000 to the Hall project in late 2019 and Rachel CB suggested that this could be a contribution to the air conditioning which had been a great asset during the GCSE exams recently. **ACTION: Rachel CB to speak to Gill to get an update on the Hall project.**

**4. Events**

**Lacon Childe Summer Fair**

- Rachel Croxton Broome circulated the activity planner, showing what each form class and department will be delivering. There are a huge amount of great activities. It was agreed that each class will generate their own prizes etc through doing a non-school uniform day and making requests for donations of prizes, such as chocolate and drinks or bring in £1 each.
- Catering and bar were discussed and it was concluded that it may be a safer option to ask other providers to deliver the bar and catering and although this will mean less funds raised for the PTA, we could ask for a donation from the caterers. **ACTION: Rachel D to contact Hobsons to see if they will run the bar and Kudos to see if they will do a doughnut stand or similar (via Vanessa Dayus). ACTION: Laura to contact the Cleobury Festival organiser to find out details of their caterers (pizza vendor and a BBQ type vendor) and pass these to Rachel D.**
- Laura Brennan has done a lot of background organising and design of the event, with different zones and a performance stage, with various potential performances. It was concluded that we don't need a music licence as the event is free to enter. There could be a tug of war competition so a request for teams would go out with the publicity.
- It was suggested that the PTA lead on co-ordination on the day, so that one person is responsible for each area. PTA members available on the day: Rachel, Sarah, Tracey Pearce, Sharon, Julie, Steve (Jane's husband).
- Laura had designed two different posters/fliers which looked great. It was agreed to go with the festival style one. **ACTION: Laura to send Sarah the electronic copy so that Sarah can promote on relevant social media pages including Cleobury Community FB, PTA FB, Social Club FB and Cleobury Clarion.**

**Classic Bike Show** – A separate meeting was scheduled to follow the PTA meeting.

**5. School Lottery Update**

- Funds are very healthy for not a lot of effort needed.
- New DBS signatures (Tracey Pearce and Rachel D) have been set up on the licence and Rachel D is now the Promoter.

**6. PTA Recruitment**

- The PTA will be promoted at the new intake parent's evening on 4<sup>th</sup> July. It was agreed to do refreshments. Tracey, Sharon, Rachel D, Sarah, Jane can attend. **ACTION: Sarah to create a PTA flier to go into each of the new starter packs.**
- Second hand uniform was discussed and it was agreed that it was the right thing to do to offer a second hand option for parents to keep standards up with school uniform appearance. Sharon offered the Wash House involvement again, which worked really well last time and generated several hundred pounds. **ACTION: Sarah to write Parentmail to request donations of old school uniform.**

**7. AOB** None

**8. Date of Next Meeting** A brief Zoom meeting will be held on Monday 27<sup>th</sup> June at 7pm to finalise preparations of the Summer Fair.