

Minutes of the Lacon Childe PTA meeting Monday 24th April 2023 at Lacon Childe School

Attending: Sharon Wakeman, Lucy Bunten, Sarah Price, Rachel Datlen, Tracy Pearce, Rachel Croxton-Broome, Kara Guise.

1. Apologies: Jayne Nicolson, Sarah Westmacott, Noah Turner, Kris Wood.

2. Department funding requests

- £5,785.79 has been spent of the money allocated already and there is £3,225.74 remaining to be spent.
 - **ACTION: RCB will send an email to the staff leads for each project, giving the deadline of end June for the spend to be completed and any outstanding amounts will be reallocated to projects next year.**
 - **Rache will circulate the updated wish list spreadsheet.**

3. Treasurer's Report

- There was £5,173.37 in the bank account.
- Lucy has now been added as a signature on the bank account. Sharon, Sarah and Tracey will be removed, but not until the new signatures are added. Rachel CB, Kara Guise and Rachel Datlen will be added as they all have children at the school. Online access will be done after the signatures are sorted.
 - **ACTION: Lucy to download form to change signatures and circulate this for signing.**

4. Forthcoming Events

- Race Night has been postponed to the autumn term, probably November.
- Bags to School – 26th May
- Summer Fete - Thursday 13th July. It was suggested that PTA and staff run the bar and uniform stall. Food providers will be contacted nearer the time – it was suggested that we charge a pitch fee up front and that we circulate the opportunity to parents who may have contacts.
- Cleobury Festival – 24th June. Only Lucy is available for this. Jane and Sarah will be asked for availability, otherwise we will respond to say we can't help with refreshments. The organisers asked if the PTA could help with developing a student talent stage, but RCB felt that there is too much happening in school around that time to dedicate student and staff time to this.
- Bike Show is Sunday 10th September. Lucy has been unable to log into the website, which is out of date and can't currently be updated. Agreed that plates for cakes for Year 7s and 8s is a good idea.
 - **ACTION: Sharon offered to have a look at the website issue.**
 - **ACTION Rache will send Lucy the updated spreadsheet of Bike Show contacts as the version Lucy has is missing some details.**
- Quiz will be put back to next spring.

5 Lottery

- Tracy Pearce has been taken off as signature and Sarah Westmacott has been added on.
- It was suggested that students could encourage people to sign up to the lottery and we could run a competition for the student who signs up the most people. This would be done in the autumn term up to Half Term.

6 PTA Recruitment

- Noah had sent out a PTA recruitment email last autumn which had secured Sarah and Lucy as new members.
- Year 8 (6th July) and Year10 (18th May) parents evenings could be opportunities to recruit new members.
- A banner for displaying at events to promote the PTA was suggested.
 - **ACTION: Sarah to look at provisional design for a banner.**

7. AOB

- Being able to use the Pod was really great at the recent events, thank you RCB!

8. Date of Next Meeting

- Monday 5th June at 5:30pm at Lacon Childe School.