**Minutes of the Lacon Childe PTA meeting**

**Tuesday 28th January 2025**

**Attending:**, Rachel Datlen, France Pioger, Sarah Westmacott, Kris Wood, Rach Croxton-Broome, Allan Romeo, Hales Smith

**Apologies:** Sam Harrison, Rachel Lambert

**Finance update**

* The current bank balance is £10,121.63.
* £8,635.36 of the current balance is allocated to remaining wish list projects that haven’t yet been claimed. Some invoices have come through from school for items already purchased, but not all, e.g. such as the music system. **ACTION: Rach CB to encourage departments to spend their allocations so that invoices can be raised and paid.**
* A new request for funding had been received from English/Drama for transport costs for a theatre trip that had been identified. This was £425 for hiring a coach and £347.50 for using the school minibuses. It was acknowledged that it would be easier for school if pupils are on one vehicle i.e. a coach, and for school staff not to have to drive a minibus after a day at work. all agreed that this was an appropriate request and would be funded at £425. It was agreed to promote transport costs as a potential funded item for other departments/year groups so that all could potentially benefit from such allocations.
* The DT department had requested that they switch some of their funding allocation to purchase a tumble drier for tea towel/apron laundering rather than a third cooker. An existing cooker could be repaired instead. All agreed that this was an appropriate re-allocation of funding.
* Kris asked whether it would be possible to consider some outdoor play equipment for break times e.g. football goals and basketball hoops. All agreed that this was a good potential project. **ACTION: Kris to cost up playground equipment to be considered as a future wish list item.**

**Annie**

* Sarah had secured the TEN licence and much of the food and drink for free, so that takings on the night will be virtually all profit.
* Sarah had secured 13 sponsors at £25 each, which will go in the Annie programme. Sarah acknowledged and thanks Sarah Hunter for her ideas on businesses who may be approached for sponsorship. **ACTION: Rach CB to email Sarah Hunter to thank her.**
* Sarah’s husband, Mark, will be able to print the Annie programme once it has been designed by Sue Woodhouse and Sam Martin.
* Sarah had secured 8 or 9 really nice prizes per night of Annie, to make the raffle really special. A member of SLT will lead drawing the raffle each night.
* PTA helpers have been identified for each night, with 5 people helping each night. **ACTION: Rache to send around rota of helpers.**

**Spring/Summer Raffle**

* Sarah had secured a number of larger prizes for the spring raffle, Sam had donated her cottages stay again, and Rachel had secured two other prizes. France offered to contact a paddleboard company to see if they would donate a paddle board, which would be a star prize for kids.
* There was a discussion about the price per ticket and it was agreed to go for £2 per ticket or £10 per book to keep it affordable for everyone.
* Tickets will be promoted via Cleobury and surrounding villages, via pubs etc and will go out in school bags.
* Delaying the raffle draw until Summer Fete (10th July) would give significant selling time and also enable tickets to be sold at the Fete.
* Sarah had started a Canva poster to illustrate the prizes on offer. **ACTION: France to finalise design poster for raffle promotion.**

**Race Night**

* Kris had started to pull this together. Race sponsors will be £25, Horses £5 and bets £1 each, with ticket price remaining at £2.50 per person.
* (post meeting note) TEN needs to be applied for. **ACTION: Sarah to apply for TEN licence.**
* Promotion is key to getting good attendance and this needs to be better than in previous years, which have been predominantly attended by school staff and PTA members, but fewer other people. **ACTION: each PTA member to try to secure a table of 10 people.**
* Kris was thanked for the significant work that he puts into the Race Night.

**Lottery**

* Parentkind have launched their own not for profit lottery, which has better terms than our existing provider. It was agreed to monitor the success of this new lottery over the next year to see if it is worth relaunching ours in future as this is a lot of work and has some risk.

**AOB**

* Rach CB offered to put something regularly into Heads weekly update to promote the activity of the PTA.

**Date of Next Meeting**

* Tues 4th March at 6pm on Teams.