

30 April 2025

## Year 11 final arrangements

Dear Parents/Carers,

We have now started the Year 11 examination period, and we would like to congratulate those Year 11 students who have already completed some of the GCSE examinations and to outline the plans for the coming weeks.

Students have completed modules in food and nutrition, art, drama, physical education and French speaking. Their conduct and application in these examinations have been exemplary and it has been evident that students are working hard to ensure they are fully prepared and ready for these examinations.

Now that your child's journey with us at Lacon Childe School has reached the final stretch, we want to share with you the plans for the remainder of their time with us. We strongly believe that having all our students in front of their teachers for as long as possible will provide the best support and allow students to do their very best in their GCSEs, however, we realise that many of our students would prefer to study at home for some of the time.

### This half term

There is currently a full revision timetable in place running alongside usual lessons and we recommend that students take full advantage of all this support. Year 11 will attend all usual lessons around their exams until half term on Friday 23<sup>rd</sup> of May. Formal written examinations start on Thursday 8<sup>th</sup> of May. You and your child have access to the examination timetable on Arbor. There may be some students who have finished all the examinations and modules for some subjects before half term and those lesson times will be supervised study sessions.

### Next half term

After the May half term holiday, students will be able to go on study leave. This short period of exam timetable study leave will be carried out under the following conditions.

- Students will need to be in school **at least** 15 minutes before an examination.
- Any student using school transport will stay in school for the entire day, unless collected by an adult. They will not leave school during the day if they are going home on the school bus.
- Students who can walk home can leave school after their examination and have consent from home to leave school site. [Please complete this form to provide consent:](#) One notification will cover all of the exams.
- Students will not be allowed to go to friends or to play in the park or the school fields.
- All students **must** sign in and sign out of school at reception when they arrive and when they leave.
- Teachers will provide timetabled revision lessons. Students will be informed of the arrangements for these and will be expected to attend these as part of their examination timetable.
- Study rooms will be available during this period for students who want to remain in school to study.

### Study rooms and specialist study sessions

In order to further support our students, we are creating additional, longer blocks of time for teacher to work with students prior to their exam. For example, if they have an exam in the afternoon, we will try to run an extended revision session for that subject during the morning.

Students **must** arrive at study sessions prepared to study. They will be responsible for bringing their own resources, books etc so that they can study effectively.

### **Final completion of examinations**

The final planned examinations that will take place for our students are on 24<sup>th</sup> June. Following this we need to keep in place a contingency period. This allows time for the rescheduling of any examinations should an emergency arise that might impact our ability to run examinations at Lacon Childe or on a national level such as; widespread illness, travel disruption, bad weather or power failures. We do therefore ask that you ensure your child is available to be in school up to and including the 25<sup>th</sup> of June.

### **Leavers Assembly and Prom**

On Friday 23<sup>rd</sup> of May we will have our traditional leavers assembly. Students will spend the first part of the morning in an examination. Following the examination, students will be off timetable will have a celebration assembly and be with their tutors for the last time. We will provide a buffet lunch and take the time to remember the wonderful 5 years we have shared together at Lacon Childe School. Students will, as tradition dictates, sign shirts and leavers books. Please note students will not be allowed to sign shirts before their lunch break for which all students will remain in the school hall.

The prom which has been organised by Miss Martin will take place on Friday 20<sup>th</sup> of June at the Barn at Dinthill. Students will arrive from 7.00pm and should be collected at 11.00pm. We are really looking forward to this celebratory evening, please do make sure you have got your ticket by Friday 2<sup>nd</sup> of May and do feel free to get in touch with Miss Martin if you have any ideas or would like to contribute anything.

This is a crucial time for all our Year 11 students and therefore we expect the best possible behaviour, attendance and approach. We will have no hesitation to remove any student from school whose behaviour is detrimental to the achievements of others in the year.

1. If your child demonstrates the inability to follow instructions, such as persistent lateness, defiance, or rudeness to staff, including any other worthy incidents deemed by the school, your child will be given a warning, and you will be contacted immediately. This will be their first warning.
2. If there is a second incident and your child continues to demonstrate negative behaviours, such as the ones listed above, your child will be given a second warning, and you will be contacted immediately. This will instantly lose the right for your child to attend the leavers assembly on 23<sup>rd</sup> of May.
3. After the first two warnings, if a third opportunity arises where the pupil is not doing what we are asking and is continuing to cause consistent disruption and concern, you will be informed, and arrangements will be made for the student to take immediate 'early study leave.' This will also mean that the student will lose their right to attend the prom on 20<sup>th</sup> June 2025.

Please note, if there is a significant breach of the school behaviour policy, we may be required to make other arrangements for your child at our discretion. This may not follow the steps above, and if necessary, may include more serious intervention at an earlier stage.

Thank you for all the support you are giving your child, if you do have any questions or concerns, please do contact us. Our students will achieve great things if they continue to work hard, revise and prepare for their forthcoming exams.

GCSE Results will be available from 9.30am on Thursday 21<sup>st</sup> August and we look forward to seeing you and your children at school then. If you are unable to join us in person, please provide Mrs Marsden Smedley with the student's personal email address for them to be sent by email [Claudia.Marsdensmed@laconchildeschool.co.uk](mailto:Claudia.Marsdensmed@laconchildeschool.co.uk)

It really has been a pleasure getting to know and your children, watching them develop into the fabulous young adults they are, and we really look forward to hearing where life takes them and wish them well for the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'N Roff', with a stylized flourish at the end.

Nicholas Roff  
**Assistant Headteacher**

**Love Lane, Cleobury Mortimer, Shropshire DY14 8PE**

**Tel: (01299) 270312**

**E-mail: [admin@laconchilleschool.co.uk](mailto:admin@laconchilleschool.co.uk)**

**[www.lacon-childe.org.uk](http://www.lacon-childe.org.uk)**

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